



**OFFICE OF THE STATE TUBERCULOSIS OFFICER
NTEP, MEGHALAYA**

State Tuberculosis Office, Reid Provincial Chest Hospital Compound, Jhalupara,
Shillong-793002, Ph-0364-2546005

Email: stomg@rntcp.org

Tender No: Order No MSTCS/PRO/Equipment/2018-19/020.

Dated: 1/12/2020

**Notice Inviting Tender
PROCUREMENT OF ONLINE UPS**

For and on behalf of NHM, Government of Meghalaya, Sealed Tender affixed with Rs. 25/- Court Fee Stamp is invited by the Mission Director, National Health Mission, Meghalaya from Reputed Firms, for selection of bidders for the “**PROCUREMENT OF ONLINE UPS**”. Technical and Financial Evaluation of the Tender Documents would be evaluated by a Tender Committee duly constituted by the Mission Director, National Health Mission, Meghalaya.

Date of Sale of Tender Documents: 3rd December, 2020.

Last Date of Submission of Tender: 2nd January, 2021.

Opening date of Tender Document: To be intimated later.
(**Technical Bid**)

Opening date of Tender Document: To be intimated later.
(**Financial Bid**)

Place of Enquiry & Sale of Tender: www.nhmmeghalaya.nic.in
Technical Officer
State Tuberculosis Office,
Reid Provincial Chest Hospital Compound,
Jhalupara, Shillong.

Place of Opening of Tender: Office Mission Director, NHM
Directorate of Health Services,
Health Complex,
Laitumkhrah, Shillong



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Disclaimer

The information contained in this Tender document or subsequently provided to Applicant(s), by National Health Mission (NHM), is provided to Applicant(s) on the terms and conditions set out in this Tender document and any other terms and conditions subject to which such information is provided. This Tender is based on material and information available in public domain.

This Tender Document is not an agreement and is not an offer or invitation by the NHM to the prospective bidder(s). The purpose of this Tender Document is to provide interested parties with information to assist the formulation of their Application and detailed Proposal. This Tender Document does not purport to contain all the information each Applicant may require. This Tender document may not be appropriate for all persons, and it is not possible for the NHM, their employees or advisors to consider the investment objectives, financial situation and particular needs of each party who reads or uses this Tender document. Certain applicants may have a better knowledge of the proposed Project than others. Each applicant should conduct its own investigations and analysis and should check the accuracy, reliability and completeness of the information in this Tender document and obtain independent advice from appropriate sources. This Tender document has been prepared in a good faith and neither NHM, or its employees or advisors make no representation or warranty, express or implied, and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of the Tender document even if any loss or damage is caused by any act or omission on their part. NHM, Meghalaya may on its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this Tender document.

TENDER SUBMISSION

1. These Tender documents can be downloaded from the state NHM Portal; www.nhmmeghalaya.nic.in during all working days up to 2nd January, 2021, against the Non-refundable Bank Draft of Rs. 2,000/- (Rupees Two Thousand only) in favour of the Mission Director, National Health Mission, Meghalaya, payable at Shillong to be submitted with Tender Document.
Bidders must write their firm's name and address at the back of the bank draft.
 2. The Tender Document on the prescribed per-forma shall be submitted in a single big size envelope containing two envelopes one for "**Technical Bid**" second for "**Financial Bid, in original**". The two envelopes prepared should be sealed and placed in an outer envelope marked, Super scribed as Tender Document for the "**PROCUREMENT OF ONLINE UPS.**" addressed to the "**Mission Director, National Health Mission, Meghalaya**" and should reach the office along with the bank draft on or before 2nd January, 2021 **up to 4:30 p.m.**
 3. The sealed Tender Document should be handed over personally or can be sent by a Registered Post / Speed Post/ Courier Service, to the mentioned address. Tenders received after due date shall not be entertained. The postal delay shall not be the responsibility of the department.
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4. The Tender will be opened by the Committee or by an officer duly authorized by the “**Mission Director, NHM, Meghalaya**” on 3rd January 2021 at **4: 00p.m** in presence of any intending supplier or any other authorized representative who may be present in the office of the **Mission Director, NHM, Meghalaya**.
5. The bidder shall deposit Bid Security/Earnest Money Deposit (EMD) amounting to Rs. 1,00,000/- (Rupees One Lakhs only) for Online UPS in the form of Banker’s Cheque/ Demand Draft/ Bank Guarantee of a Scheduled bank in favor of the Mission Director, NHM, Meghalaya. In the absence of the EMD, technical proposal of the bidder shall be rejected.

-Sd-
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ELIGIBILITY CRITERIA

Sl. No	ELIGIBILITY	DOCUMENTS REQUIRED
1.	Ownership	Partnership Firm ➤ Attested copy of the partnership firm. Entrepreneurship Firm ➤ Attested copy of the Letter of Ownership. Holding Company ➤ Attested copy of Memorandum of Association.
2.	Reputed Firm / Dealerships	Attested / Notarized Copy Certificate of Registration (As Dealer / Supplier & Indicating the GST Registration Number).
3.	Permanent Registered Branch Office in Meghalaya.	In case of Non-Tribal Firms: ➤ Attested Copy of Valid Trading License issued by KHADC/ JHADC / GHADC. In case of Tribal Firms: ➤ Undertaking as per Annexure II. ➤ Attested copy of Scheduled Tribe/ Schedule Caste Certificate.
4.	Must Possess: ➤ Valid Sales Tax/ GST. ➤ Service Tax Registration. ➤ Permanent Account Number.	Attested Copy of: ➤ Up to date GST Certificate. ➤ Up to date Tax filing return. ➤ Permanent Account Number (PAN) Card of the Firm or the person in whose name the Proprietorship, Partnership, Firm etc is registered.
5.	Average Annual Turnover of Rs. 70 lakhs during the last 3 Financial Years.	Audited Certified Copy of last 3 Years Annual Turnover Statement as prescribed in Annexure III.
6.	Professional Tax	➤ Up to date Professional tax from the concern authority ➤ Any other document as specified in the document



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TERMS AND CONDITIONS:

1. The Tender for “**PROCUREMENT OF ONLINE UPS.**” will be based on Technical Evaluation of Technical bids & Financial Evaluation of Financial Bids to be carried out by the Tender Committee approved by the Mission Director, National Health Mission, Meghalaya.
2. The “**Committee for Technical & Financial Evaluation**” National Health Mission reserves the right to accept or reject any Tender or any part of the Tender without assigning any reasons thereof.
3. No conditional tender shall be accepted. The committee reserves the right to accept or reject any tender without assigning any reason thereof.
4. Price should be quoted as per company’s price list which should also be supported by the company pricelist and dealership certificate duly attested.
5. The bid shall remain valid for a period of **Six Months** from the date of issue of NIT. The bid valid for a shorter period shall be rejected by the Mission Director, National Health Mission, Meghalaya as non responsive. The period can be extended mutually.
6. **The Intending Tenderer shall have to deposit an amount of Rs.1,00,000/- (Rupees One Lakhs only) for Online UPS as a token of Earnest Money Deposit (EMD) in the form of Demand Draft from any Scheduled or Commercial Bank carrying no form of interest on the deposit from the Scheduled / Commercial bank in favour of Mission Director, National Health Mission, Meghalaya payable at Shillong.**
7. A bid not accompanied by EMD of the stated amount shall be rejected by the Mission Director, NHM, Meghalaya as non responsive.
8. The EMD of the successful Tenderer shall be deposited in the Security Deposit Account of National Health Mission, Meghalaya. This is retained as a partial security deposit until the period of work / contract maybe found satisfactorily completed. The EMD may be refunded on receipt of a written application addressed to the Mission Director, NHM, Meghalaya. Refund of EMD shall not carry any interest component.
9. The EMD shall be refunded to unsuccessful bidders within a period of eight (8) weeks from the date of execution of the agreement with the successful bidder without any interest or claim whatsoever and with prior notice by the committee of their non selection.
10. No bidder will be allowed at any time, on any ground whatsoever to claim revision of or modification in the rates quoted by them. The representation of the bidder, that the computation, typographical or clerical error etc has been committed in the bid, and a request for revision. Such a plea shall not be entertained after opening of the bid.
11. Unless otherwise specified, all supporting documents submitted and asked for under the NIT must be duly attested by a Gazetted Officers / Notary.



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12. At any time prior to the submission of Bids, the Tender Inviting Authority may, for any reason whatsoever, whether on his own initiative or in response to a clarification requested by a prospective bidder (s), modify the Tender Document by an act of amendment thereafter referred to as an Addendum for Addition & Corrigendum for Correction. All prospective bidder(s) who have received the bid document will be notified of the Addendum/ Corrigendum and that will be binding on them. In order to provide reasonable time to take the amendment into account, the Tender Inviting Authority may at its discretion extend the date of the time for submission of Bids.
13. If found that the Successful Bidder is incompetent to provide the products/ service requested, in such a situation, the proposal may be reviewed for award of the contract to the next qualifying bidder or go for a fresh bid depending on the circumstances. No form of compensation shall be payable in any form whatsoever to the forfeited bidder. In case it is decided to go for the next qualifying bidder, negotiation may be considered to bring down their price nearer to the originally Evaluated or Lower bidder in consideration to the equipments to be supplied.
14. Wherever relevant for accessories from any third party sources apart from the bidder the original manufacturer's name and brand must be specified in the bid document supported by adequate technical detailing and explanation. The customer may request for specific additional technical information if it wishes so and in all such cases the bidder must provide the requested details failing to which the bid will be treated as technically non-responsive.
15. The bidder must indicate in their bid the supply and manufacturing sources for the various materials as well as ambulance equipments and other general devices the bidder must enclosed detailed product brochures.
16. All the necessary quality standard certificates for the medical equipments and other devices as applicable as per the tender specifications must be enclosed in the bid, without which the bid will be treated as technically non-responsive.
17. All bidders must enclose complete documentary data to indicate that the products offered by them, is in compliance with the specifications.
18. **Guarantee / Warrantee** period and facility after sales and service should be indicated. The bidders are required to provide the warranty as per specification with their terms and conditions for the whole vehicle supplied in with full detail and period of coverage.
19. Undertaking on plain paper duly signed and sealed to the effect that the supply will be carried out by the bidder himself/ herself.
20. Bidder needs to furnish in writing an undertaking that they would be able to undertake **Service at Call**.
21. Bidder needs to furnish of all service engineers along with their Mobile numbers, Latest ISO certificate (if any), Copy of Manufacturing License (if any)
22. Dealership Certificate (if worked through the authorized dealer), Catalogs of products being listed.



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23. Manufacturer's Authorization (The letter of authorization should be on the letter head of the manufacturing firm and should be sealed and signed by a person competent).
24. The "Chairman" shall also be competent to alter/ modify any minor specifications of any item/ items for purchasing in the best interest of the Department during the process of finalization of a contract viz. Placement of supplier order.
25. The successful Tenderer should ensure immediate supplies if supply order is placed on them and they are bound to supply material strictly as per the conditions approved by the Committee. If at any stage it is found that the material supplied by the firms is not according to, as approved by the Committee, the ACTION AS DEEMED FIT WILL BE TAKEN AGAINST THE FIRM.
26. All the items supplied shall be of the best quality, specification, trade mark and in accordance with the approved standards, catalogue, and samples if provided. In case of any articles supplied not being approved, same shall be liable to be rejected or replaced and any expenses as a result of rejection or replacement of supplies, shall be entirely at the cost of the bidder.
27. The EMD shall be kept as Security Deposit and the release will be made after successful operation.
28. The period of delivery of the Online UPS by the successful bidder shall be required to the defined in writing addressed to the Mission Director, National Health Mission, Meghalaya on the knowledge of the quantity requirement.
29. If the delivery is not effected on due date as provided, the "Chairman of the Committee" will have the right to impose **Penalty** on the total cost of supply order as under:
 - a) First extension for the month on part thereof: Nil.
 - b) Second extension for an additional month: @ 2%.
 - c) In case of Non supply: Forfeiture of EMD.
30. **The Dealer or the Company may quote the price inclusive of the charges (Separately to be specified in the Financial Bid) in relation to Installation, Taxes etc. with the same before its delivery to the above stated address.**
31. GST will be paid only in respect of order/ allotted work.
32. The delivery of the procurement shall be required to be made in the address as stated above within the stipulated time provided or specified in writing by the supplier.
33. The purchasing officer does not pledge himself to accept the lowest of any tender and reserved to himself the right of accepting the whole or any part of the tender or portion of the quantity offered against any item and you shall



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supply the same at the rate quoted. You are at the liberty to quote for the whole or any portion of the quantity of any item or state that the rate quoted shall apply if the entire quantity of any such item is taken from you.

34. In the event of any of mentioned dates being declared as holidays/closed day for the purchase Organization, the Tender will be receive/ opened on the next working day at the appointed time. The Tender documents are non-transferable. **The Additional Requirements to be affixed along with the Technical Bid may be found below with additional terms and conditions as prescribed in Annexure I.**
35. The contract shall be governed by the laws in force in India. In any event of any dispute arising out of the tender, such dispute would be subjected to the Jurisdiction of the Arbitrator to be mutually decided in accordance with the Arbitration & Conciliation Act, 1996 within the city of Shillong only.
36. **Force Majeure conditions:** The conditions of delivery period, reduction & termination etc are subject to Majeure conditions which are beyond the reasonable direct or indirect control and without the fault or negligence of the bidder and which results in bidder's inability, notwithstanding its reasonable best efforts, to perform its obligations in whole or in part and may include rebellion, mutiny, civil unrest, riot, strike, fire, explosion, flood, cyclone, lightening, earthquake, act of foreign enemy, war or other forces, theft, burglary, ionizing radiation or contamination, Government action, inaction or restrictions, accidents or an act of God or other similar causes. On specific request made by the bidder, the time period of the supply and completion may be extended by the Mission Director, NHM, Meghalaya at his discretion for such period as may be considered reasonable. However, the condition may not include scarcity of raw materials, power cut, labour dispute, failure of Sub Vendor and increase in cost of raw material or any other circumstances being under control of the bidder or party concerned.
36. **Saving Clause:** No suit, prosecution or legal proceedings shall lie against Bid Inviting Authority or any person for anything that is done in good faith or intended to be done in pursuance of the Tender.
37. In case of any query the intending bidders may contact **Mr Ehrang Nongbri, Technical Officer (Mb. No: +91 8794509535/ +919856035095)**, State Tuberculosis Office, Jhalupara, Shillong.

**-Sd-
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TECHNICAL BID COVER

1. The Technical Bid Envelope enclosed shall be required to be super scribed as “**PROCUREMENT OF ONLINE UPS**” *along* with the name of the company/firm offering the proposal.
2. Affix Rs. 25/- (Rupees Twenty-Five Only) Non-refundable revenue stamp.
3. Compliance to Points referred under Eligibility Criteria & Terms and Conditions.
4. Attested copy of a Cancelled Cheque of the Firm clearly indicating Bank Name, Account Number, Branch, IFSC Code.
5. Tender applications not accompanied with documents in support of credentials of tendering firm shall not be considered and will be rejected.
6. The Tender document in original should be signed by the tenderer or his authorized representative along with seal on each relevant page. All corrections and over-writings must be initialed by the tenderer or his authorized representative. Every page is requested to be page marked; the bidders are advised to keep a photo copy (at their own cost) of the bid document for their own reference.
7. An Affidavit to be submitted on Non-Judicial Stamp paper attested by Public Notary that there is no vigilance / CBI Case or arbitration case pending.
8. Bidders contact details along with names of the Proprietor/ Director, Address, Telephone & Fax Numbers, E-mail Id, Bankers and Bank Account Number to be furnished as prescribed in **Annexure IV**.
9. Bid Security/Earnest Money Deposit (EMD) amounting to Rs.1,00,000/- (Rupees One Lakhs Thirty only) for Four Wheeler in the form of Banker’s Cheque/ Demand Draft/ Bank Guarantee of a Scheduled bank in favor of the Mission Director, NHM, Meghalaya payable at Shillong (Refundable).
10. Joint Ventures or Consortia in the form of Associations will be permissible. In such cases, a declaration of association between the Parties has to be clearly submitted in writing.

-Sd-

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FINANCIAL BID COVER

1. The Financial Bid Envelope enclosed shall be required to be super scribed as “**PROCUREMENT OF ONLINE UPS.**” along with the name of the company/firm offering the proposal.
2. The bidder shall give the total composite price indicative in **Indian Rupees** inclusive of all levies, taxes, packing, forwarding, freight, vehicle registration and insurance (if any).
3. The price quoted by the bidder shall remain fixed and shall not subject to any variation. A bid submitted with an adjustable price quotation will be treated as non responsive and be rejected.
4. The price quoted shall be provided separately under the **Financial Bid** enclosed in the main tender for each category and item presented in the Technical Bid duly specified and signed. Kindly specify the different components under the price quoted i.e., base price of the vehicle, specified equipment cost, fabrication cost, registration cost, taxation expenses etc.
5. Discount if any offered by the bidder shall not be considered unless they are specifically indicated and the total cost shall reflect only the net price taking all factors like discount, free supply, free delivery etc into account.
6. The Rates quoted against the item on the Tender should be mentioned in both Figures and Words. Transparent tape should be applied on each quoted rates.
7. **Rates quoted should be typed and should be free from Fluiding, Cutting and Overwriting. No hand written quotation will be accepted.** A soft copy of the same shall be required to be submitted in a CD for easier compilation of rates.
8. The Price bid shall not be opened for those bidders who have not complied with the provisions of the Bid Document or EMD clause or who have not complied with the provisions / technical specifications of the bid document or whose bid have been determined as non responsive or fail to qualify in the Technical Evaluation.

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Annexure I: Format for

Technical cum Compliance Specification

Sr. No.	Desired Specification	Bidders Proposed Specification	Compliance	Deviations
			(Yes/No)	If any
1(i)	Make	Numeric APC Vertiv Eaton Luminous Microtek		
(iii)	Model			
(iii)	General	7.5KVA UPS		
2	Topology	Online Double conversion UPS with PWM-IGBT Technology		
3	Capacity	10KVA/8kW @ 0.8pf		
4	AC Input Voltage	165V-280V		
5	Input Frequency	50Hz ± 10%		
6	AC Output Voltage	208/220/230 VAC, 1Phase		
7	Output Voltage stability	+/-1%		
8	Output Frequency	50 Hz ± 0.1 Hz		
9	Output waveform	Sinusoidal (Sine Wave Output)		
10	Output power factor	0.8		
11	Inverter Efficiency	Better than 90%		
12	Isolation Transformer	UPS output should be fully isolated by double conversion and isolation transformer which should be inbuilt in same single cabinet		
13	Ambient Conditions	Operating Temp: 0–50 Deg C		
		Storage Temp: 0-60 Deg C		
		Relative Humidity: 95% Max. Non condensing		
14	Protection	Inbuilt OVCD with Surge protection		
15	Display	Smart LCD Display with real time information		
16	Indications & Audible Alarms	Mains On, Inverter On, Overload, Load On Mains, Load On Battery, Battery Low Over temperature		



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17	Bypass	Built-in Static & Maintenance Bypass			
18	Battery Type	Sealed Lead-Acid, Maintenance Free			
19	Battery Runtime	The system must be capable of providing 120 minutes of battery backup time with min 21600VAH. Battery make: Exide/Quanta/Okaya			
20	Warranty	One year comprehensive on-site OEM warranty on UPS & 24months on batteries (OEM should have own Branch office & service center in Northeast)			
21	Certifications	ISO 9001; 14001; 27001; OHSAS18001;CE; ITL9000 (mandatory with proof)			
22	Turnover	OEM/ authorised dealer should have a min 100 cr. Annual turnover (last three years audited turnover certificate necessary which should be in positive balance)			
23	Call center	OEM to have call log in facility for call log through call center			

Note: The core parts /accessories should be from the same manufacturer.

SIGNATURE :
NAME & DESIGNATION :
DATE :
NAME & ADDRESS OF THE FIRM :

Annexure II: Format for

Undertaking / Letter of acceptance



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To,

The Mission Director
National Health Mission
Meghalaya, Shillong.

Subject: Tender for Procurement of Online UPS.

1. I/We declare that we have read and understood and that we accept all clauses, conditions and any addendum thereof, and descriptions of the Tender document without any change, reservations and conditions.
2. I/We have carefully examined and conform to all the parts of the Tender documents and have obtained all the requisite information affecting this proposal and am/are aware of all conditions and difficulties likely to affect the execution of the agreement.
3. I/We hereby propose to implement the procurement as described in the Tender document in conformity with the conditions of agreement and the technical aspects as indicated in this Tender.
4. I/We declare that our Firm/ Enterprise/ Unit has never been involved in any kinds of frauds.

Place:

Date:

Signature of the Tenderer
Designation and Official seal



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Annexure III: Format for

Annual Turnover

Name of the Firm/ Establishment : _____

Address : _____

Annual Turnover for the last three years (in Rupees) : _____

Financial Year	Turnover (Rupees in Lakhs)	Trading A/c, Profit & Loss A/c, Balance Sheet Authenticated by Chartered Accountant
2015-16		Attached / Not Attached
2016-17		Attached / Not Attached
2017-18		Attached / Not Attached

Date:

Signature of CA

The statement should be furnish on CA letter head



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Annexure IV: Format for

BIDDERS DETAILS

1. Name of the Firm/ Establishment : _____
2. Name of the Proprietor/ Director : _____
3. Bankers & Bank Account No : _____
4. Address (Administrative Regd. Office): _____

5. Constitution
6. Date of Establishment : _____/_____/_____ (DD/MM/YYYY).
7. Nature of Activity : _____
8. GST / Sales Tax Registration No GST: _____
S. Tax: _____
9. Signature of the Authorized Person : _____
10. Name in Block Letters : _____

Date:

Designation and Official seal