



NATIONAL HEALTH MISSION

Government of Meghalaya

Limited Tender

“NOTICE INVITING LIMITED RFP FOR COPIERS & LCD PROJECTORS - DISTRICTS”

RFP No.:- DHS/MCH&FW/NHM/IT/43/2020 (PART-1)

Dated:- 18th August, 2022

Sealed tenders are invited from firms/ companies who are eligible and having experience as given in the tender document, by the Directorate of Health Services, Red Hill, Upper New Colony, Health Complex, Laitumkrah, Shillong – 793003 of NHM for supply of “Copier & LCD Projector for District Office”.

1	Name of Item	Copier & LCD Projector
2	Cost of Tender Document	Rs. 500/- non refundable in the form of Demand Draft in favor of Mission Director, NHM, Meghalaya.
3	Earnest Money	Rs.1,50,000.00/- (Rupees One Lakh & Fifty Thousand Only) in the form of Demand Draft/ BG in favor of Mission Director, NHM, Meghalaya.
4	Tender Documents	By email - 29-08-2022
5	Pre Bid Meeting	02-09-2022 at 15:00 hrs
6	Last date of submission of Tender papers	19-09-2022 upto 14:00 hrs
7	Opening date of Tender (Technical Bid)	20-09-2022 at 15:00 hrs
8	Opening date of Financial Bid (only for qualified bidders).	21-09-2022 at 15:00 hrs

All tenders must be properly/ duly sealed and addressed to the undersigned by designation, having clearly superscribed “Copier & LCD Projector for Districts” on the outside of the cover.

Mission Director
National Health Mission

Scope of Work: Supply and installation of Copier & LCD Projector and accessories.

- The bid is required to be submitted in two parts. One part in the Technical Bid and the other part is the Price Bid. The Bidder shall submit the bids in two separate envelopes. One envelope shall contain Technical Un-Priced Bid and the Price Bid in the second envelop duly marked as “Technical Un-Priced Bid” and “Price Bid” respectively. Both the envelopes shall then be sealed in one outer (main) envelope.

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Directorate of Health Services, Health Complex, Upper New Colony, Laitumkrah, Shillong - 793003

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The main envelope must be sent to the **Mission Director (NHM), Health Complex, Upper New Colony, Laitumkhrah, Shillong – 793003, Meghalaya.**

- Bidder must submit authorization letter against this particular tender enquiry, failing which the quotation will be rejected without further notice.

EMD: Rs.1,50,000.00/- (Rupees One Lakh and Fifty Thousand Only) should be submitted along with the bid in the following manner:-

- Crossed demand draft drawn on any Nationalized Bank in favour of Mission Director, National Health Mission, Payable at Shillong.
- EMD submitted in any form other than as specified above shall not be accepted and shall lead rejection of the offer.
- No interest shall be paid by National Health Mission on EMD. The EMD of unsuccessful bidders shall be returned within a reasonable time or after expiry of the validity period.
- National Health Mission, Meghalaya reserves the right not to consider the offer of those bidders, whose services against any other contract have been found unsatisfactorily.
- Incomplete offers, conditional offers and offers without EMD shall be rejected.
- 6% Bank Guarantee will need to be submitted in favour of **Joint Mission Director, NHM** only for successful vendors/company, before issue of work order.

EMD shall forfeit in the following events:

- If the offer is withdrawn during the period of validity of the offer or any agreed extension.
- If the offer is modified/alterd in a manner not accepted to National Health Mission, Meghalaya.
- If the tenderer backs-out.
- If the tenderer attempts to procure the contract by furnishing false/incorrect documents and by giving false declarations.

Technical Un-priced Bid

- The Bidder should be a firm of reputation having sufficient expertise and experience in the subject area with sound warranty/service support capacity. The firm should also have the capacity and experience supply and installation of Copier & LCD Projector and similar works.
- Bidder must have services facilities at Shillong. Details of these service support facilities must be mentioned.
- The equipment supplied should cover one year comprehensive warranty of the equipment's. However, this warranty shall be restricted against any damages cause to the equipment by the electrical fluctuations/malfunctioning and lightning at the National Health Mission, Meghalaya premises.

TENDER TERMS

- Court Fee Stamp of Rs.25/- to be attached along with the Tender.
- Tender Fee of Rs. 500/- in the form of Bank Draft from a recognized bank duly pledged in favour of the undersigned. The Tender Fee will be non-refundable.
- Photocopy of PAN/TAN Card to be enclosed.
- Professional Tax clearance certificate valid for the period 2019-20, 2020-21, 2021-

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22 otherwise tender is liable to be rejected.

- IT returns for Non-Tribal or ST Certificate for Tribal (in case of proprietorship).
- Audited financial statements for last three years.
- Average Turnover of three financial years.
- GST registration along with current GST return Certificate to be enclosed otherwise tender is liable to be rejected.
- Tender should be sent in sealed envelope super-scribing the enquiry numbers and date of opening.
- Prices quoted should be on the basis of FOR Districts/delivery at site. The purchaser will not pay separately for transit insurance, all risks in transit being exclusively if the contractor and the Purchaser shall pay only for such stores as are actually received in good condition in accordance with the contract.
- The rate of compensation for delay is 0.5% per week subject to a maximum of 10% of the tendered value of work.
- Quotation should be valid for at least 120 days from the date of opening of the tender.
- The time for and the date of delivery of the stores stipulated in the Purchase Order shall deemed to be essence of the contract and delivery must be completed not later than the date specified therein. Failure to do so, without adequate justification may involve cancellation of the contract, at the discretion of the Purchaser.
- a) Prices are required to be quoted according to the units indicated in the annexed tender form. When quotations are given in terms of units other than those specified in the tender form relationship between the two sets of units must be furnished.

b) Corrections, if any, must be attested. All amounts shall be indicated both in words as well as in figures. Where there is difference between the amounts quoted in words and figures, amount quoted in words shall prevail.

- The purchaser reserves the right to accept or reject any quotation fully or partly and cancel the tender without assigning any reason
-
- **Payment terms:**

Item SI.No.1: Full payment within 30 days from the date of receipt and acceptance of material ordered.

- Late Tenders will not be considered.
- a) **All taxes/duties/levies whether by Central/State/Local government where legally leviable and intended to be claimed should be distinctly shown separately (in percentage and words) in the tender, otherwise price quoted will be treated as inclusive of all taxes.**

While quoting the tender, the tenderer should take into account all the extant statutory deductions under Central/State/Local statutes where legally leviable and show it separately (in percentage and words) and if not separately shown it will be treated as inclusive of all statutory deductions applicable as per the extant statutes.

b) Our's being a Department of Government of Meghalaya, we are exempted from

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payment of Excise Duty/Customs Duty.

- The contractor shall at all times indemnify the purchaser against all claims which may be made in respect of the stores for infringement of any right protected by Patent. Registration of design or Trade Mark and shall be taken all risks of accidents or damage, which may cause a failure of the supply from whatever cause arising and the entire responsibility for the sufficiency if all means used by him for fulfillment of contract.
- **Arbitration:** In the Event of any question, dispute or differences arising under these conditions or any conditions contained in the Purchase Order or in connection with this contract (except as to any matters the decision of which is specially provided for by these conditions) the same shall be referred to the sole arbitration of the Mission Director or any other person appointed by him. It will be no objection that the arbitrator is a Government Servant that he had to deal with matter which the contract relates or that in the course of his duties as a Government Servant he has expressed views on all over any of the matters in dispute of difference. The award of the Arbitrator shall be final and binding on the parties of this contract.

It is a term of this contract: -

- If the Arbitrator be the Mission Director, NHM.
- in the event of his transferred or vacating his office by resignation or otherwise it shall be lawful for his successor-in-either to proceed with the reference himself or to appoint another person as Arbitrator or
- in the event of his being unwilling or unable to act or any reason, it shall be lawful for the Mission Director to appoint another person as Arbitrator or

b) If the Arbitrator be a person appointed by the Mission Director, NHM:-

In the event of his dying neglecting or refusing to act, or resigning or being unable to act, for any reason, it shall be lawful for the Mission director either to proceed with the any reason. It shall be lawful for the Mission Director either to proceed with the reference himself or to appoint another person as arbitrator in place of the outgoing arbitrator. Subject as aforesaid, the Arbitration Act 1940 and the rules there under and any statutory Modifications thereof for the time being in force shall be deemed to apply to the arbitration proceeding under this Clause. The Arbitrator shall have the power to extend with the consent of the Purchase and the Contractor the time of making and publishing the ward. The venue of an arbitration shall be the place as the Purchaser in his absolute discretion may determine Work under the Contract shall if reasonably possible, continue during Arbitration Proceedings.

- **Packing and Forwarding:** The Contractor will be held responsible for the stores being sufficiently and properly packed for transport by rail, road, sea or air to withstand transit hazards and ensure safe arrival at the destination. The packing and marking of packages shall be done by and at the expense of the Contractor.
- "The Purchaser reserves the option to give price preference to the offers from Public Sector Units and/or Small Scale/Cottage Industries/Units over those from other firms in accordance with the policies of Government from time to time".
- Should a part or whole of systems covered by this order be delayed in delivery due to reasons of Force Majeure which shall include lock-outs, strikes, riots, civil

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commotions, fire accidents, acts of God and war stoppage of deliveries by Government; refusal of non-receipt of import license for import items, the delivery period referred in their order shall be extended by a period(s) not in excess of duration of such force majeure. East party undertakes to advise the other as soon as it becomes aware of the circumstances of such force majeure, so that actions under the provisions of this order can be mutually reviewed and agreed upon between the tenderer and NHM. If the force majeure condition extends over a period of two months both the parties of the order shall mutually discuss and arrive at the agreement for continuation or termination of the contract.

- In order to avail of the benefits extended by Government of Meghalaya to the Micro and Small Sector, please submit attested copy of valid Entrepreneur Memorandum Part-II signed by the General Manager, District Industries Centre along with the offer.

Site for Supply & Installation:

Sl.no	District Name
1.	District Medical & Health Officer, SWGH, SGH, SWKH, WGH, NGH, EGH, EJH, WJH, EKH.

Quantity:

Sl no	Item	District Name	District	Block	
1	Copier	South West Garo Hills	1	2	
2	LCD Projector		1	2	
3	Copier	South Garo Hills	1	4	
4	LCD Projector		0	4	
5	Copier	South West Khasi Hills	1	2	
6	LCD Projector		0	0	
7	Copier	West Garo Hills	1	6	
8	LCD Projector		0	0	
9	Copier	North Garo Hills	1	2	
10	LCD Projector		1	2	
11	Copier	East Garo Hills	1	3	
12	LCD Projector		0	0	
13	Copier	East Jaintia Hills	1	0	
14	LCD Projector		1	0	
15	Copier	West Jaintia Hills	1	0	
16	LCD Projector		0	0	
17	Copier	East Khasi Hills	0	8	

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18	LCD Projector	0	8	
Total	Copier	8	27	35
	LCD Projector	3	16	19

Specifications: Copier

Type	A3 Monochrome Multifunctional Device (Reader/Printer Desktop)
Copy/Print Speed - A4 A3	22 pages/min 11 pages/min
Warm-up Time	13s or less
Recovery from sleep mode	4.3s
First Copy Time (A4)	7.4s
Memory	256 MB
Dimensions (WxDxH)	622.0 x 589.0 x 499.0 mm
Weight	Approximately 28.7 kg
Installation Space(W x D)	920.0 x 589.0
Power Supply	220 to 240 V AC, 50/60 Hz, 2.4 A
Max Power Consumption	1.5 kwh
Toner Yield	Approx 10200 sheets
Drum Yield	Approx 66 000 sheets
Print Resolution	600 x 600dpi
Page Description Language(S)	UFRII LT (Standard)
Print OS Compatibility	Windows 10/8.1/7, Windows Server 2008/2008 R2/2012/2012 R2/2016, Mac OS x 10.9.5 or later
Interface	USB2.0 X 1
Copy Resolution	600 x 600dpi
Multiple copies/prints	Up to 999 copies
Magnification	25% - 400%
Scan Destination	MF Scan Utility, application compatible with TWAIN/WIA
Scan Supported Protocol	TCP/IP, USB
Scan Speed	BW:23 sheets/minute, CL:12 sheets/minute
Scan Resolution	BW:600 x 600dpi, CL:300 x 600dpi
Scan File Format	TIFF/JPEG/PNG/PDF
Scan OS Compatibility	Windows10/8.1/7, windows Server2008/2008R2/2012/2012R2/2016, Mac OSx10.9.5 or later





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Paper Sizes	A3, B4, A4R, A4, B5, B5R, A5R, India-LGL, FOOLSCAP
Paper input capacity	250 sheets 80g/m2 (gsm)
Paper Specification	Weight: 64 - 90g/m2 (gsm), Type: Plain 64 to 90g/m2 (gsm), Recycled 65 to 80g/m2 (gsm), Colour 64 to 80g/m2 (gsm), Pre-punched 75 to 80g/m2 (gsm)

Specifications: LCD Projectors

Screen Size : 106-457cm
 Native Resolution : 1920 x 1080 FHD
 Max. Supported Resolution : 1920 x 1080P (Max)
 RAM : 1 GB
 Core Processor : Quad Core Processor
 Storage (ROM) : 8 GB
 Android Version : 9.0
 Wi-Fi Connectivity : 2.4GHz Connectivity
 Bluetooth Version : v5.1
 Display Technology : LED
 Lifespan : 30,000H
 Brightness : 3400 lumens
 Contrast ratio : 1000:1
 Projection Distance : 1.5m – 5.6m
 Port Interface : AV IN, AUX OUT, USB X 2, HDMI
 Video file format : 3GP, ASF, AVI, NTSC, PAL, FLV, MP4, MPEG-1, MPEG-2, MPEG-4, H264, M4V, MKV, MOV, VOB
 Input Voltage : AC 100-240V, 50/60Hz
 Product Dimension (WxDxH) : 240 x 185 x 90mm
 Net. Weight : 1.5 Kg

Specifications: Stabilizer

Input	240 V single phase, copier machine stabilizer
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PRICE BID

- The price bid shall comprise the Technical Bid with price indicated in the bid form.
- Prices shall be quoted in Indian rupees and L1 shall be based on total price including all taxes.
- Purchaser will award the contract to the successful bidder whose bid has been determined to be substantially responsive and as per the requirement of NHM.

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Commercial proposal for installation of Copier & LCD Projector			
S. No.	Description	Unit Price inclusive all Taxes(Rs)	Total Price inclusive of all taxes(Rs)
1			
2			
3			
Taxes & other duties (kindly refer to SI No. R (a) & (b) of our Tender Terms:			
<i>(Strike out whichever is not applicable)</i>			

Seal and Signature of the Tenderer

The document is digitally approved. Hence signature is not needed.

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